Hughes County Conservation District

1717 N. Lincoln Ave. Suite 103

Pierre, SD 57501

October 8th, 2015

*Minutes*

Call Meeting to Order: The meeting was called to order by Lyle Stewart at 7:25 pm. The following board members were in attendance: Brent Pries, Darrell Metzinger and Lyle Stewart. Office Personnel included: Doug Boes and Renee Ryckman.

Minutes of the September 10th Meeting were read by Metzinger. Pries made a motion to approve the minutes and Metzinger seconded, all said Aye. Motion carried.

Treasurer’s Report and Reconciliation: Ryckman reviewed the financial report.

\*Checks were signed by Metzinger for payments that were due.

\*The accounts payable/receivable were discussed and reviewed\*The “Saucerman” account was discussed at length and it was decided that we will be assessing a $40.00 service charge on all returned checks in the future and this needs to be stated on all future billings. They also discussed that all future billings that are 90 days old will now be assessed a 1.5% interest fee, as discussed in September’s meeting.

\*The Treasurer’s Report and Reconciliation was then approved by Metzinger and seconded by Pries. All said Aye.

Old Business:

\*The two new tractors that were delivered from Philip were discussed.

\*Boes will apply for Menard’s account on an “as needed” basis. Not urgent at this time.

\*The board discussed options for nomination for the SDACD Awards program. Longevity was discussed and were interested in nominating Gaylord Norman if possible.

Motion was made to approve by Pries and seconded by Ness, all said Aye, motion carried.

New Business:

\*MDU requested a verbal agreement to install a new gas line up to the shop with the condition that something on the property will be hooked up to the line within the next 2 years. Everybody thought that this was a good idea.

\*The upcoming Convention was discussed and it was decided to purchase 1 ticket for Brent Pries. Stewart’s ticket should be paid for by the State.

Secretaries Report:

\*Payment of bills and review of outstanding balances.

\*90 day probation period was discussed. A review will be completed by the board.

District Manager Report:

\*Boes discussed and had photos of a pickup that is currently for sale. It is a 2006 Dodge Dually for $13,000. It was decided to keep looking.

\*Fabric that will need to be ordered for next year was discussed as Boes did not feel that there was enough in stock.

\*Boes reviewed the Stanley County tree plantings for 2016 so the board was aware of what 2016 was looking like.

Field office Report:

\*Blaha was not in attendance

Plans for Review: Docket practices were discussed and asked for future suggestions.

Executive Session: Stewart requested executive session for personnel reasons pursuant to SDCL 1-25-2(1) at 9:25 pm.

Next Meeting: November 12th @ 3pm with the possibility of changing to 7pm depending on the weather.

Adjourn: Motion to adjourn was made by Ness and seconded by Pries, all said, “Aye”. Meeting was adjourn at 09:45 pm.

Checks were issued as follows:

11620 Douglas Boes 987.64

11621 Renee Ryckman 913.82

11622 SDML Workers Comp 2,764.00

11623 Curt Merriman Printing 323.37

11624 AT&T 154.48

11625 Bottom Line Welding 40.30

11626 City of Pierre 77.94

11627 Sinclair Fleet Track 218.83

11628 Douglas Boes 1,115.27

11629 Lew M Pellerzi 240.04

11630 Renee Ryckman 647.32

11631 Cody Zimmerman 208.49

11632 Modern Woodmen 413.98

11633 Runnings Farm and Fleet 306.92

11634 SDACD Employee 50.00

11635 SDACD Endowment Fund 100.00

11636 Ag Pro Plus 231.16

11637 MicroFix Computers 40.00

11638 Sinclair Fleet Track 546.40

11639 SD Dept. of Labor 10.00

11640 W-W Tire 286.32

11641 Ward Laboratories 50.00

11642 US Post Office 49.00