Hughes County Conservation District

1717 N. Lincoln Ave. Suite 103

Pierre, SD 57501

October 5, 2017

*Minutes*

**Call Meeting to Order:** The meeting was called to order by Lyle Stewart at 7:00 pm. The following board members were in attendance: Darrell Metzinger, Brent Pries, Terry Ness, Jerry Webb and Lyle Stewart. Office Personnel included: Douglas Boes and Rosemarie Shoop. Guests were Mike from SDRS, Angela and Tiffany.

**Agenda:** Motion was made by Ness to move Mike from SDRA to top of the agenda and to approve the agenda. Webb second and all voted aye, motion carried. Mike give a break -down of what SDRA benefits are available to both the board as well as employees. The board will discuss the information and decide if this is a benefit they want to offer.

**Minutes of the September 7th Meeting:** were reviewed. Webb made a motion to approve the minutes as read and Metzinger seconded, all voted aye and the motion carried.

**Treasurer’s Report and Reconciliation:** Shoop reported on the financial report and presented Balance Sheet, AR Summary, Check Detail and Deposit Detail, Metzinger motioned to approve the Treasurer’s report, Pries seconded the motion. All present voted aye and the motion carried.

\*The accounts payable were presented. Webb motioned to approve and pay the bills, Metzinger seconded, all present voted aye and the motion carried.

**Old Business:**

\* Heater quotes were discussed. Motion was made by Metzinger to move forward with purchasing the 200,000 BTU heater and having the installation done by Leidholt McNeely Leidholt in the amount of $3,781.00 . Webb second and all voted Aye. Motion carried.

\*Convention was discussed. Everyone that went felt they got good information from it, and look forward to the next one.

\*National Convention is going to be in Nashville January 28-30- 2018.

\*HC/SC joint powers was discussed. The current signed joint powers agreement needs to be filed with Attorney Generals office. Shoop advised she would get it filed first thing in the morning. A copy was also given to Tiffany to file in her office. Hughes County has a current joint powers agreement that needs to be signed by both SC and HC board. Shoop will present this to SC on October 12th at their board meeting.

\* M.V. trees were discussed and ideas were mentioned on programs that may be available.

**New Business:**

\*Mike with SDRS give information regarding the benefits of participating in the program. There are options for not only employees but also for the board members to participate in SDRS. SDRS is the only retirement that can be offered to employees. Any other outside companies are not allowed to be offered. The board will discuss if they would like to participate. Discussion will be tabled to next meeting.

\*Legislative meeting is October 12th in Ipswich. At this time there are not very many committed to going and it is possible this will be rescheduled. Shoop will find out for sure.

\*2018 prices for trees was discussed. There have been some changes in pricing with the nursery. Motion was made by Ness for HCCD to update prices and order form for 2018. Pries seconded. All voted Aye. Motion carried.

\*N. Missouri has vacant spot. At this time HCCD does not have any nominations to make for this position.

\*HCCD would like to present an award and ornament in honor of Norman Nystrom as a Thank You of conservation services throughout his lifetime. A time will be scheduled with board members to present said award and ornament to Norman’s family. Also, a publication will be made in the newsletter and Capital Journal.

\*Christmas party was discussed. Shoop will contact Cattlemans to find out what dates are available.

\* Motion was made by Webb to have Susan do a year- end financial review. Metzinger second. All voted Aye, motion carried.

\*Boes wants to have a drug test done on all employees. Shoop was asked to find out if it is possible to get in on the county contract to do drug screening.

\*Boes asked for the board to review his pay package.

**Secretaries Report:**

\* Shoop presented current balance for the 3 accounts are: Checking $34,647.08, Newsletter $5,896.03 and Money Market $212,207.96.

**District Manager Report:** Doug give report on fall work done.

**Field office Report:**  Dillon presented his reports. October 20th is the equip cut -off date.

**Plans for Review:** Nothing to add at this time.

**Executive Session:**

**Next Meeting:** November 9th at 7:00pm.

**Adjourn:** Stewart declared the meeting adjourned at 9:55pm.