**Hughes County Conservation District**

**1830 N Table ST.**

**Pierre, SD 57501**

**February 4th, 2021**

**Call Meeting to Order:**The meeting was called to order by Ness at 1:10 pm. The following board members were in attendance: Lyle Stewart, Darrell Metzinger, Brent Pries, Jesse Foster and Terry Ness. Office Personnel included: Douglas Boes, & Triniti Sowards. Guests were Susan Mahowald with A2D via phone.

**Agenda:**There were no objections to the agenda therefore Stewart approved.

**Minutes of the last Meeting:**

Metzinger motioned to approve the minutes as presented, Pries seconded the motion. All present voted Aye and the motioned passed.

**Treasurer’s Report and Reconciliation:**Mahowald presented the financial report utilizing the Balance Sheet, AR Summary, and Deposit Detail. Mahowald also presented a check detail of all checks written from accounts since the Januarys meeting, along with the current checks needing signed. Foster motioned to approve the financials as presented and to pay the bills, Metzinger seconded the motion. All present voted Aye and the motion passed.

**Old Business:**

* The board talked about having D.M. get the counts of each species of trees that he is unsatisfied with before the next board meeting. So, the board can figure out what they are going to do about D.M.’s trees. The board stated that D.M. will need to pay his invoice in full before any trees can be given to him if the board decides to help him out.
* Sowards let the board know that all the information that SCCD has been asked for has been sent to them regarding the newsletter. Ness said that Norman (SCCD Chairman) called him and asked about what was going on with the newsletter and asked about the information that was sent to SCCD office manager. The board members recommended to start CC’ing M. Norman on all emails regarding the newsletter.

**New Business:**

* Boes let the board know that the 2021 SDACDE Leadership Conference was going to be in Pierre, SD on March 3rd thru 5th but do to the Covid19 the conference has been postponed until sometime in June.
* Metzinger motioned to pay SDACD the $975 membership fee and $25 for tree research, Foster seconded the motion. All present voted Aye and the motion passed.
* Pries motioned to approve the 2021 Budget, Metzinger second the motion. All present voted Aye and the motion passed.
* Foster motioned to approve the 2021 Work Plan, Stewart second the motion. All present voted Aye and the motion passed.
* Stewart motioned to approve the 2020 Annual Report, Metzinger second the motion. All present voted Aye and the motion passed.
* Stewart motioned to donate $100 to the 2021 SDSU Ag Day, Metzinger second the motion. All present voted Aye and the motion passed.
* Boes let the board know that he sent in a spraying contract to Hughes Co. Weed & Pest Board to spray county road ditches. Pries motioned to withdraw the spraying contract for this year 2021 and revisit if available in 2022, Foster seconded the motion. Ness and Stewart abstained, all others present voted and the motion passed.
* Stewart motioned that the district purchase two pickups in order to assist with this year’s plantings, Pries seconded the motion. All present voted aye and the motion carried.
* Foster motioned to purchase enough tenderfoot or similar material to cover cooler floor, Stewart seconded the motion. All present voted aye and the motion carried.
* Foster motioned to lease two tractors for the upcoming season, one from Titan Machinery and the other from Grossenburgs. $20 per hour at Titan and $20.25 per hour at Grossenburgs. Metzinger seconded the motion. All present voted aye and the motion carried.

**Executive Session:**

* Pursuant to Executive Session 1-25-2.4.

**Secretaries Report:**

* Stewart motioned to have Ness sign the HCCD Grant approval letters (J.F., D.K., J.W.), Foster second the motion. All present voted aye and the motion carried.

**District Manager Report:**

* Boes let the board know that HCCD has not received a sign contract, or tree plantings from S.C.C.D
* Boes talked about what all would be needed to help accomplish all the different jobs that he has plans for this coming season.

**Field Office Report:**

* Trevis gave the Field report.

**Plans for Review:**

**New Meeting:**

* March 4th at 7 pm

**Adjourn:**

* Ness declared the meeting adjourned at 3:38 pm.